

2023 – 2024



Act with INTEGRITY. Achieve EXCELLENCE. CONTRIBUTE to Society.

**Reverend Benjamin Parker Elementary School
45-259 Waikalua Road Kāneʻohe, Hawaiʻi 96744
Phone: (808) 307-1100**

**Principal Cindee Raymond
Counselor Grades PreK-3 Gina Eustaquio
Counselor Grades 4-6 Kim Kakugawa**

Student's Hours: 7:50 am to 2:05 pm (Monday, Tuesday, Thursday, Friday)
7:50 am to 1:20 pm (Wednesday)

Office Hours: 7:30 am to 4:30 pm

School Office: (808) 307-1100 Fax(808) 233-5689

Continuous Notice of Non-Discrimination

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion, or disability in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

ADA/Section 504 inquiries:

Krysti Sukita, ADA/504 Specialist Civil Rights Compliance Office Hawaii
State Department of Education P.O. Box 2360 Honolulu, Hawaii 96804 (808)
586-3322 or relay crco@notes.k12.hi.us

Title VI, Title IX, and other inquiries:

Anne Marie Puglisi, Director Civil Rights Compliance Office Hawaii
State Department of Education P.O. Box 2360 Honolulu, Hawaii
96804 (808) 586-3322 or relay crco@notes.k12.hi.us

VISION STATEMENT

At Benjamin Parker Elementary, students will strive to reach their greatest potential by developing a personal responsibility to act with integrity, achieve excellence, and positively contribute to society.

MISSION STATEMENT

At Benjamin Parker Elementary we educate, motivate, and support ALL students through engaging learning opportunities that develop skills necessary to thrive in today's world.

OUR GOALS

NĀ HOPENA A'O (HĀ)

A Department-wide framework to develop the skills, behaviors and dispositions that are reminiscent of Hawai'i's unique context, and to honor the qualities and values of the indigenous language and culture of Hawai'i.



Hopena

End goals, the results of an action

A'o

Learning and teaching

GENERAL LEARNER OUTCOMES

1. SELF-DIRECTED LEARNER

I can be responsible for my own learning by doing what needs to be done.

2. COMMUNITY CONTRIBUTOR

I can cooperatively work with other people.

3. COMPLEX THINKER

I can use and apply what I know to solve problems.

4. QUALITY PRODUCER

I can produce quality work.

5. EFFECTIVE COMMUNICATOR

I can communicate with others.

6. EFFECTIVE AND ETHICAL USER OF TECHNOLOGY

I can use technology safely and effectively.

LEADER IN ME

We are committed to empowering your child and helping every student find their voice so they can become leaders. Please encourage these 7 Habits in your home and our community. We believe that everyone is a leader!

HABIT 1: BE PROACTIVE

The habit of personal responsibility. When we are proactive, we are responsible for our own life and the choices we make. We understand that we have the freedom to choose based on principles rather than moods or conditions.

HABIT 2: BEGIN WITH THE END IN MIND

The habit of personal vision. To begin with the end in mind means to start every endeavor with clearly defined outcomes. This relies on our ability to envision, see potential, and create with our mind what we cannot presently see with our eyes.

HABIT 3: PUT FIRST THINGS FIRST

The habit of personal management. Put first things first is at the heart of effective self-management. It's the ability to organize our time around the most important things.

HABIT 4: THINK WIN-WIN

The habit of mutual benefit. In all areas of life, effectiveness is largely achieved through the collaborative efforts of two or more people. Win-win is a frame of mind and heart that seeks mutual benefit in all human interactions. It's based on a paradigm that there's plenty for everybody – that one person's success is not achieved at the expense of others.

HABIT 5: SEEK TO UNDERSTAND, THEN TO BE UNDERSTOOD

The habit of empathetic communication. When we seek to understand, then to be understood, we have a mindset of win-win. We act with consideration as we seek to understand the other person's point of view. We act with courage as we express our own views with clarity and respect.

HABIT 6: SYNERGIZE

The habit of creative cooperation. Synergy means collaborating to create 3rd alternatives rather than settling for compromise. When we synergize, the whole is greater than the sum of its parts – one plus one equals three or more.

HABIT 7: SHARPEN THE SAW

The habit of daily self-renewal. Sharpen the saw is about balanced renewal in all four dimensions of human need: body, mind, heart, and spirit. As we renew ourselves in these four areas, we create growth and change in our lives.

SCHOOL POLICIES AND PROCEDURES

EMERGENCY INFORMATION

To improve communication between school and home, we will be using an automated messaging system to relay messages especially in cases of school emergencies. Please keep the following: address, telephone number, cellular phone number, e-mail address and emergency contact numbers up to date. If at any time your contact information changes, notify the school office in writing.

SCHOOL OFFICE

Our school office is open from 7:30 am - 4:30 pm Our staff will assist you with registration, transfers, releases, appointments with the administration, and the filling out of necessary forms which are mentioned throughout this handbook. If you have any questions please call (808)307-1100.

MOVING/TRANSFERS

A Request for Release Form can be obtained from the office, must be completed, and signed by a legal parent/guardian three (3) business days prior to the student's last day of attendance. Advance notice helps facilitate the preparation of release in a timely fashion.

DUPLICATE DOCUMENT REQUEST POLICY

A Duplicate Document Request Form can be obtained from the office. All requests need to be done at least one (1) week in advance. There is no rush service so please plan accordingly. There is a charge of \$0.25 per copy. Payment must be made in advance and must be in cash (no checks will be accepted).

VISITATIONS BY VISITORS/PARENTS

The safety and security of the campus and all students, faculty, and staff is of utmost importance. It is all of our responsibility to ensure that the campus is secure. As part of the Hawai'i Department of Education's security and safety policy, ALL VISITORS/PARENTS must report to the office to sign in for a school Visitor ID badge. If you wish to visit your child's class, please make prior arrangements with his/her teacher and sign in and out at the school office. In addition, please stop at the office if there is anything that needs to be delivered to your child. The office will have the item(s) delivered for you. The school will not permit students to have any food delivered from any food company and/or delivery services. Permission to observe your child in the classroom must be obtained through the principal.

COMING TO AND FROM SCHOOL

- Students may arrive on campus no earlier than 7:15 am **There is no adult supervision before 7:15 am.**
- Drop off and pick up for students in grades K-3 is in front of the cafeteria.
- Drop off and pick up for students in grades 4-6 is in the parking lot behind H-Building. Students will walk to the cafeteria for supervision in the morning. They should be picked up in the same location (behind H-Building).
- Breakfast is served from 7:15 am to 7:45 am Students who arrive after 7:45 am will not be served breakfast.
- Parents of students in Pre-K should park their vehicles behind A-Building and walk their child directly to their classroom after 7:45 am. Parents can park and pick up their child from their classroom at 1:45 pm. Please leave campus immediately after drop off/ pick up.
- Once children arrive on campus, they are not permitted to leave.
- Students are not permitted to hang out in parking lots, roam campus, or be on the playground before and afterschool.
- All students who are not attending an afterschool program must be picked up by 2:20 pm and 1:35 pm on Wednesdays. Any student not picked up within this time will be walked to the office. The office will contact parents/guardians to pick up their child at the office. If students are left at school beyond 15 minutes of dismissal for more than 3 times, proper authorities may be notified as this is a form of child neglect/abuse.

STUDENTS WHO RIDE BICYCLES TO SCHOOL

Please always ride safely by adhering to all traffic laws and wearing a helmet. When on campus, students should:

- dismount and walk bicycles on campus.
- lock bicycles in the bike rack.
- remove bicycles daily, do not leave it overnight.

**Ben Parker will not be responsible for lost, stolen or damaged bicycles.

**Students who do not follow these procedures will have their bikes restricted from school.

BUS TRANSPORTATION

The State of Hawai'i provides bus service for students Kindergarten through Grade 5 who live beyond a 1 mile distance from school and Grade 6 students who live beyond a 1.5 miles distance from school. Application forms are available in the school office or online at <http://iportal.k12.hi.us/SBT/home.aspx>

NO PARKING/DROP OFF OR NO PICK UP AREAS

Please help us to ensure a safe and smooth drop off and pick up for all by driving through to the designated areas and remaining in your vehicle. Do not park in any open stalls as they are reserved for staff. Do not park in loading areas as they are for the bus and emergency response vehicles.

UNIFORMS

Uniform T-shirts can be purchased online from Kula Threads. All students are required to wear a Benjamin Parker school shirt/uniform to school everyday when entering and until leaving the campus.

- Designs with distasteful slogans, profanity, images glorifying weapons, tobacco, drugs, alcohol, sex, or violence are not permitted.
- Bottoms and dresses should be at least fingertip length.
- Outerwear (jackets/sweaters) must have a zipper or buttons for front closure and be worn over a

school uniform.

- Appropriate footwear shall always be worn.

Students who are NOT in school uniform will be sent to the office and parents will be notified. **IF** a loaner uniform/shirt is available, the student will be asked to exchange the shirt they are wearing for the loaner, and wear the loaned uniform for the remainder of the day. Students will need to go to the office after school to return the loaner in exchange for their personal shirt. **IF no loaner shirt is available, either the student or the school will call the parent/guardian to bring a uniform t-shirt so that the student can change.** After three (3) times of the student not having a uniform t-shirt, he/she will serve detention. Students do not have to wear the uniforms on Spirit Days and picture taking, but dress code will be enforced. Students are able to wear non-uniform related attire that is appropriate and modest.

LUNCH AND BREAKFAST PROGRAM

COMMUNITY ELIGIBILITY PROVISION PROGRAM

Benjamin Parker Elementary School is a CEP School. The Hawaii State Department of Education (HIDOE) has expanded a U.S. Department of Agriculture (USDA) program to allow all students at those schools to receive free meal service. The Community Eligibility Provision (CEP) enables schools that predominantly serve low-income children to offer free, nutritious school meals to all students through the National School Lunch Program and the School Breakfast Program without collecting school meal applications and regardless of household income. Program benefits for students: Access to free nutritious meals for all students, no stigma, and less time spent in cashier lines and more time to eat nutritious meals

As a CEP school, all student meals are free. Students will not be allowed to purchase a second breakfast or lunch. Students use ID cards as their meal ticket. ID cards are to be kept at school. If ID cards are lost, stolen, vandalized/tampered with, they will be replaced with a plain card with the student's name and meal tracker pin number until a \$1.00 fee is collected for a replacement ID card/meal ticket.

BOE Policy 1110-6

HEALTH, WELLNESS, AND SAFETY

The Board of Education (Board) is committed to supporting a safe and healthy work and learning environment that is conducive to student and employee well-being. The Board recognizes that schools play an integral part in educating and exposing students to wellness practices, health-enhancing behaviors, good nutrition, and physical and other school-based activities that lend to student achievement and learning.

The Department of Education (Department) has a fundamental responsibility to provide a safe and healthy work and learning environment for all public school students, employees, and persons under its jurisdiction. The Department shall establish regulations or guidelines to implement this policy. The regulations or guidelines shall include, but shall not be limited to, the establishment of: (1) goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness, as deemed appropriate by the Department; (2) nutrition guidelines for all foods that are available on each school campus during the school day, with the objectives of promoting student health and reducing childhood obesity; and (3) a plan for measuring implementation of the wellness policy.

The Department shall also maintain a Safety and Accident Prevention Program that complies with federal and state laws, safety standards, and rules.

RECESS ACTIVITIES RULES

Students benefit from physical activities during recess as it reduces stress levels and many health conditions. In addition, recess offers opportunities for children to learn and enhance communication skills, negotiation, cooperation, sharing, and problem solving. Students are expected to follow game rules, practice good sportsmanship, and obey and respect adult supervisors.

COUNSELING SERVICES

A variety of counseling services are available to students through the school counselor and behavioral health specialist. Classroom guidance, individual counseling, small groups, in-class support, and consultation are just some of the services provided. Parents seeking assistance are encouraged to contact the counselor or behavioral health specialist.

ADDRESSING CONCERNS

We strive to meet the needs of every student. We appreciate your collaboration in supporting every students' academic and social-emotional growth. Please follow the procedures when you have any concerns:

1. If you have a concern about your child's class work, homework, and/or behavior in the classroom, please contact your child's teacher directly.
2. If you require someone to facilitate concerns regarding your child's academic and social-emotional progress, please contact their respective counselor.
3. If you are unable to resolve your differences with your child's teacher, please contact the school principal and the principal will assist you.
4. In the event that you feel the situation is of a grave or emergency nature, please contact the principal immediately.

BELL SCHEDULE

Mondays, Tuesdays, Thursdays, & Fridays	
7:15 am – 7:45 am	Breakfast
7:50 am	Student and Teacher Day Begins
7:55 am	Tardy Bell
7:50 am – 8:00 am	Morning Business
8:00 am – 8:15 am	Leader in Me
8:15 am – 9:55 am	First Instructional Block
9:55 am – 10:10 am	Recess
10:10 am – 11:15 am (Grades K-3) 10:10 am – 11:50 am (Grades 4-6)	Second Instructional Block
10:30 am (Grade PreK) 11:15 am – 11:35 am (Grades K-3) 11:50 am – 12:10 pm (Grades 4-6)	Lunch
11:35 am – 11:50 am (Grades K-3) 12:10 pm – 12:25 pm (Grades 4-6)	Recess
11:50 am – 12:25 pm (Grades K-3)	Cont. Second Instructional Block
12:25 pm – 2:05 pm (Grades K-3) 12:25 pm – 2:05 pm (Grades 4-6)	Third Instructional Block
2:05 pm	Dismissal
1:20 pm	Wednesday Dismissal

Hawai'i State Compulsory School Attendance Law

The Hawai'i revised statutes, Section §302A-1132, states that unless excluded from school or excepted from attendance, all children who will have arrived at the age of at least five years, and who will not have arrived at the age of eighteen years, by January 1st of any school year, shall attend either a public or private school for, and during, the school year, and any parent, guardian, or other person having the responsibility for, or care of, a child whose attendance at school is obligatory shall send the child to either a public or private school.

The State of Hawai'i, Department of Education, defines truancy as unauthorized absences from school. Currently Section §302A-1135 of the Hawaii Revised Statutes states that if any child of school age persists in absenting oneself from school, the family court judge, upon a proper petition, citation, or complaint being made by the school teacher or any other officer or agent of the department, or police officer, or any other person, shall cause the child, and the father or mother, guardian, or other person having charge of the child, to be summoned to appear before the judge. Upon its being proved that the person responsible for the child had not used proper diligence to enforce the child's regular attendance at school, the responsible party shall be guilty of a petty misdemeanor.

ATTENDANCE

Daily attendance contributes to student academic success. It is important that students are on time and in school everyday. The school day begins at 7:50 am and ends at 2:05 pm and 1:20 pm on Wednesdays.

ABSENCES

- Parents/Guardians need to call the School Office (808-307-1100) on the day of the absence to report the reason for the absence.
- Upon returning to school, the student shall submit a note explaining the reason for the absence and the date(s) of absence(s) to the teacher, including the parent/guardian signature. All absentee and tardy notes must be sent to the office. Reasons for absences will be noted on the student's attendance record.
- The school will only excuse absences related to the following: medical/dental, injury, quarantine, death in the family, special cases approved by the Principal, and school authorized activities.
- A doctor/dentist's note is required for 3 or more consecutive absences, with the specific medical reason stated. Please submit a doctor/dentist's note within 5 days of returning to school. Homework or make-up work may be requested.
- Trips are considered "time away" from classroom instruction, so please do not plan vacations during the school year. Teachers are not required to provide homework or make-up work for children on trips.
- Early Release students, those who leave campus before 11:00 am, shall be marked absent for that day.

TARDIES

- A student is considered tardy if he/she arrives at class after 7:55 am
- All students who arrive after 8:15 am must report to the office to obtain a tardy pass. The office assistant will mark the student tardy. The student may enter the classroom by giving the teacher the tardy pass.
- Late Arrival students, those who come to school after 11:00 am, shall be marked absent for that day.

EXCESSIVE TARDIES/ CHRONIC ABSENCES

Unexcused absences and tardies affect a student's academic performance and achievement and the following may occur:

- The counselor will contact the child's parents to determine the causes for such tardiness and work out procedures to help the child arrive on campus on time.
- Chronic absenteeism may result in telephone contact, letters to the home, home visits, required meetings with the counselor and school social worker, and/or conference with administration.
- Failure to decrease the amount of tardies/absences may result in a petition to Family Court.

OFF-CAMPUS PASS/EARLY RELEASE PASS

We highly encourage students to remain in school for the full school day. However, in the event that you need to pick up your child early from school, please follow these procedures:

FOR APPOINTMENTS THAT ARE SCHEDULED OR PREARRANGED

- Inform your child's teacher with a written note and call the school office via phone call the day of the early release for scheduled appointments.
- Please let teachers know at least 24 hours in advance and no later than 7:30AM on the day of the appointment.

- Include the following information in the note and phone call to the office:
 - Date and time
 - Child's name
 - Time that the child will be picked up from school
 - Destination (i.e. doctor, dentist, etc.)
- Teachers will inform the office staff (SASA, OA) of the child leaving by 8:30AM.
- Office staff will prepare an off campus pass for the child.
- Teachers will send the child to the office prior to the release time.
- Parents/Guardians will report to the office to sign out and pick up the child.
 - A picture ID is **REQUIRED** when signing out and picking up the child.

HEALTH-RELATED ISSUES

SCHOOL HEALTH AIDE

The School Health Aide provides first aid care for injury or illness, when injury or illness occurs. The School Health Aide will contact parent/guardian by phone for possible head injury, fever of 100 degrees or higher, or any other serious injury or illness.

Students may be kept in the health room for a short period of time if rest is needed, then they are sent back to class. Parents/Guardians may be contacted to pick up their child if/when the child reports not feeling well. At that time, it is recommended that parents/guardians seek medical attention by a medical provider.

Please take care of any home injuries or sports-related injuries since they are not the responsibility of the School Health Aide. Please notify the School Health Aide of any chronic health problems in writing.

ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL

A parent/guardian and the child's licensed physician shall complete a Request for Administration/Storage of Medication in School (PHN/SH36) to the school. Parents/Guardians must submit this request yearly. When emergency inhalers are administered, a parent/guardian will be notified to pick up the student. (SHA:3M-1-4A-1)

ALLERGIES / EMERGENCY ACTION PLAN

Parents/guardians shall submit a doctor's note to the school office in order to inform the school of their child's allergies. If your child experiences reactions (e.g. bee sting, food allergy, etc.), please contact the Health Aide so an Emergency Action Plan can be developed.

PEDICULOSIS (HEAD LICE/UKUS)

The school health practice for head lice are as follows:

- Inspection by the school health aide of a student who may have head lice.
- Notification (by phone and in writing) to the parent/guardian that the student has head lice.
- After the parent has been notified, the student will return to class with an informational letter.
- Provision of information on home treatment to the parent/guardian.

For more information on head lice, please visit <http://health.hawaii.gov/docd/dib/disease/head-lice/>.

DISCIPLINE GUIDELINES

PHILOSOPHY

Hawai'i has established and supports a statewide system of public education. In 1996, the department initiated a collaborative and systemic reform known as the Comprehensive Student Support System (CSSS), which provides a continuum of academic, social, emotional, and physical environmental supports and services to all students to facilitate their learning and their meeting of high educational standards. It is a CSSS community of caring and supportive relationships among students, teachers, families, and agencies working together that promote timely and appropriate services for all students. The goal of the school system is to provide a learning experience in safe, caring, nurturing, and orderly teaching and learning environments.

All student discipline is governed by Chapter 19, State of Hawai'i Law. Progressive discipline will be implemented on a case-by-case basis. Students, parents, and staff are asked to refer to the Department of Education's Chapter 19 booklet regarding prohibited conduct in public schools during school hours, on school premises, and during Hawai'i Department of Education supervised activities

ANTI-BULLYING/HARASSMENT POLICY

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the school. Ben Parker is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with respect. To that end, the school has in place policies, procedures, and practices that are designed to reduce and eliminate incidences of bullying and harassment. Our staff work with students in the classroom to teach respectful communication strategies to prevent bullying and harassment.

"Cyberbullying" means electronically transmitted acts, including but not limited to those transmitted through the Internet, cell phone, or other wireless hand-held device initiated by one student toward another student or employee of the department that hurts, harms, humiliates, or intimidates the student or employee; and is sufficiently severe, persistent or pervasive, that it creates an intimidating, threatening, or abusive educational environment. Cyberbullying can occur:

- (1) On campus, or other department premises, on department transportation, or during a department sponsored activity or event on or off school property;*
- (2) Through a department data system without department authorized communication; or*
- (3) Through an off campus computer network, if the conduct impacts the educational environment.*

Additionally, cyberbullying may also be based on a person's protected class, including but not limited to, a person's race, color, religion, sex, sexual orientation, gender identity, gender expression, age, national origin, ancestry, disability, physical appearance and characteristics, and socio-economic status.

"Bullying" means any written, verbal, graphic, or physical act that hurts, harms, humiliates or intimidates a student, including those with protected class statuses, that is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment.

"Harassment" means any threatening, insulting, or aggressive conduct, which can be written, verbal, or physical, and is directed against a student, including those with protected class status. Harassing conduct must have the effect of:

- (1) Placing a student in reasonable fear of harm to his or her person or property;*
- (2) Interfering with a student's educational performance, opportunities, or benefits; or*
- (3) Disrupting the orderly operation of a school.*

The school will promptly and reasonably investigate allegations of bullying and harassment. The administrators or their designees will be responsible for handling all complaints by a student alleging bullying or harassment. If, after investigation, a student is found to be in violation of this policy, the student

shall be disciplined by appropriate measure in accordance with Chapter 19 rules and regulations, which may include suspension.

CONTRABAND ITEMS

Contraband items are any items that do not have anything to do with the educational process and do not belong in school. The school will confiscate any contraband items and a parent/guardian may pick up the item in the school office.

Contraband items include, but are not limited to the following items:

skateboards, rollerblades, shoes with wheels, radios, iPods, toys, expensive jewelry, computer/video games, electronic tablets, smart watches, large sums of money, makeup, cologne, electronic smoking device, litter-causing snacks (such as gum, seeds, dry saimin, powdered foods, etc.), hats/caps (except for medical reasons, on field trips, and school spirit days)

CELL PHONES / SMART WATCHES

Students may not use cellular phones and smart watches during school hours. Student cellular phones and smart watches should be turned off and be out of sight when they enter the campus. Students who use these items during school hours may have them confiscated and a parent/guardian will have to pick them up from the school office. The school will not be responsible for lost, stolen, or damaged devices

CURRICULUM, INSTRUCTION, PROGRAMS

At Benjamin Parker Elementary School, we believe in equitable access and learning opportunities for all students. We strive to create opportunities where students learn from one another and their teachers. Our teachers will implement lessons and activities to challenge students' abilities and skills and promote problem solving and effective communication.

STANDARDS-BASED EDUCATION

The Hawai'i Department of Education requires all students to meet the Common Core State Standards as well as the General Learner Outcomes. All students in grades 3-5 will be assessed using the SmarterBalance Assessment.

HOMEWORK

The Board of Education supports and encourages homework that strengthens and reinforces learning. Homework is an integral part of a student's education. Homework reinforces student learning in school, builds responsibility, and develops essential study habits. Homework shall be considered within the framework of the needs of individual students in meeting the Common Core State Standards. An important aim in the accomplishment of homework shall be students' acceptance of responsibility for independent work outside the formal classroom situation. Homework is a shared responsibility among teachers, students, and parents.

IN THE EVENT OF AN ABSENCE

Parents/guardians should call the school office **before** 9:00 am to request homework assignments. Homework will be held in the office so parents/guardians or siblings may pick it up after school between 2:05 pm - 4:00 pm

TEXTBOOKS

Textbooks are to remain free of any markings and should be covered to protect them from being soiled. Do not use sticky, contact-type paper that may ruin book bindings. All textbooks are to be returned at the end of the school year or when a student is released from school. Textbooks not returned at the end of the school year or when a student is released from school will be considered lost and a fee will be charged for replacing the textbook.

LIBRARY BOOKS AND MATERIALS

Books and/or materials borrowed are to be returned or renewed by the due date. All library books and materials are to be returned at the end of the school year or when a student is released from school. Library books and materials not returned at the end of the school year or when a student is released from school will be considered lost and a fee may be charged to replace the materials or books.

PARENT/TEACHER CONFERENCE

We believe that working together increases student success. Parents/Guardians may request a virtual or in-person conference with the teacher to discuss any school-related concerns. Please notify the teacher to request a conference so it can be scheduled. Calls made directly to the teacher during instructional time will be sent to voicemail.

SCHOOL COMPUTER PROGRAM

A laptop is provided for each student in grades one to six. Students have access to several online programs that accommodate individual students' learning styles and speeds. The use of technology prepares students for technical skills needed in higher education and real world jobs and careers. Laptops are issued as an educational tool and should only be used in that capacity. Students are not allowed to utilize the laptop for any purpose other than for assignments issued by the teacher. Students are expected to treat the device with extreme care and caution. They must immediately report any malfunction, damage, or loss to their teacher. Students and their parents/guardians will be held financially liable for any user-incurred damages or loss. The DOE Technology Responsible Use Form (TRUF) information and agreement will be sent home separately. Failure to agree to and follow the guidelines for access to digital devices, internet and network services, including online educational services will result in the loss of device usage.

‘ĀINA ALOHA

‘Āina Aloha, a Hawaiian studies place-based program, offers all students hands-on learning with cultural and natural resources. The program is funded through the Office of Hawaiian Education (OHE). Our teachers design project-based lessons that integrate reading, writing, math, and science.

ART WITH ALOHA

Students will learn about the different elements and principles of art and be able to create their own artwork using different mediums. Art with Aloha emphasizes building on individual strengths and talents and gives students the opportunity to express their creativity in their own, unique way.

ENGLISH LANGUAGE LEARNERS (ELL)

The ELL program provides language support services for students whose first or native language is not English. The mission of the program is to provide every language minority student with equal educational opportunities to maximize his/her potential as an educated, productive, and contributing citizen of our state, country, and global societies. To accomplish this, the program strives to use instructional approaches and

methods, which address the student's specific language and cultural needs while maintaining the same challenging content and high-level skills desired for all students. If you would like more information, please contact the ELL coordinator through the school office.

TITLE 1

Title I is the federal education program that provides financial assistance to local educational agencies (LEAs) and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. The Department's list of Title I schools is reported as schools that have a minimum poverty threshold of 47.2%. Poverty is determined via family enrollment in two federal programs — Community Eligibility Provision and the Free & Reduced Lunch Program — during the prior school year.

STUDENT COUNCIL

Our student government consists of student council members. This student leadership group promotes school spirit and personal pride through student activities. Student Council Officers and Representatives meet weekly with their advisor to plan student initiatives such as monthly spirit days, free dress days, and service projects. Student Council Officers (President and Vice President) also attend SCC Meetings quarterly.

MULTI-TIERED SYSTEM OF SUPPORTS (MTSS)

We are committed to providing the highest quality of education for every student. In order to determine if students are meeting grade-level expectations, a diagnostic screener will be administered three times per year for Grades K-2 and four times per year for Grades 3-6 to measure their progress in reading and math. When the diagnostic screener indicates that interventions are necessary, some of those may take place within the classroom and/or outside the classroom. Our teachers provide instructional and behavioral support within the classrooms to ensure student success both academically and behaviorally.

Ben Parker utilizes a multi-tiered system of support (MTSS) for all students. MTSS is defined as “a coherent continuum of system wide, data-based problem solving practices supporting a rapid response to the academic and behavioral needs for all students.” MTSS includes ongoing data-based monitoring of the effectiveness of all instruction and behavioral supports provided to maximize learning for all students. Within our MTSS model, a response to intervention (RTI) component is embedded. Here, supplemental interventions and instructional supports are delivered across multiple tiers depending on individual student needs as identified by various sources of student data. Three tiers describe the level and intensity of instructional and behavioral supports/interventions provided across the continuum.

ACADEMIC RTI

TIER 1: Teachers will employ a variety of strategies within the core curriculum to address all student educational needs.

TIER 2: Based on progress data, students who are unsuccessful in Tier One will be provided with supplemental research-based interventions matched to their needs.

TIER 3: Students who continue to struggle in Tier Two will receive additional intensive interventions at this level. Ongoing progress-monitoring data will be collected, reviewed, and monitored by our school improvement leadership team. After Tier Three Implementation, students who continue to display limited progress may then be considered for further evaluation and services. The MTSS Team will track the student's progress. Parents will receive ongoing progress reports from the RTI team.

PARENT-SCHOOL CONNECTION

The Board of Education recognizes that a child's growth and educational success are responsibilities and goals shared by the Department of Education communities, schools and families. It follows that achievement of these goals depends on the establishment of a broad array of informed partnerships among stakeholders that address the strengths and needs of all students.

BEN PARKER 'OHANA (PARENT ORGANIZATION)

We have the Ben Parker 'Ohana which is to promote parent involvement at Ben Parker Elementary School. The 'Ohana encourages all members of the Ben Parker Community (parents, guardians, teachers, school staff and community members) to be active participants in the organization to support the school. Meetings are held monthly (dates TBA) parents/guardians/community members are welcomed to attend the meeting.

SCHOOL COMMUNITY COUNCIL (SCC)

Members of each of the six role groups (principal, teacher, non-certificated personnel, student, parent, and community) work together on our School Community Council. Meetings are held quarterly, this can be viewed on the master calendar, which is found on our school website <https://benjaminparkerschool.weebly.com/>.

The duties of the council include:

- reviewing, evaluating, and recommending the school's academic and financial plan.
- ensuring that the academic and financial plans are aligned with the Department of Education's accountability system.
- participating in the principal selection and evaluation process.
- providing collaborative opportunities for input and consultation.

Parents/Guardians are welcomed and encouraged to participate in on-going task forces through the council.

BENJAMIN PARKER ELEMENTARY ALMA MATER

Hail Alma Mater!
We sing our praise to you
For wondrous devotion
That ever endears!

We honor forever,
Maroon and Gold!
Thy colors on high
Long wave o'er BPS!

Pledging our love and our loyalty,
Singing a tribute with happy hearts!
Strive to succeed
This is our creed
True sons and daughters we!

Raising our voices in song to you
Always thy name we shall revere!
Hail to our school,
Guardian of youth!
Hail to our
BENJAMIN PARKER SCHOOL!